

Why Employee attendance is important

Employee attendance is extremely important to any business. Employees taking excessive amounts of days off or not turning up to work can lead to problems with production. How can projects meet their deadlines if the key people are not completing their tasks because they are out for one reason or another? This could have an impact on your profits and potential new jobs.

Tracking your employee's attendance is a great way to get the information that you need to maintain a good successful business that delivers what it promises. And if your employees know that you are tracking them their productivity is likely to increase. Once this is implemented you will be able to retain more business and if you like, start offering incentives and rewards. Rewards could range from small gifts such as chocolates, cinema tickets or even a cash bonus. This will drastically improve the attendance.

Companies that implemented systems and rewards into their business can see a real difference within a short period of time. You could even have an award certificate for attendance which can hang in a public area of the company for all to see. In today's society it can be the simple things that get people motivated, yelling and threatening doesn't have the effect that we would like it to have. However you would need to run incentive rewards on a regular basis, such as once a month as running them on a yearly basis loses interest quickly.

Using a time and attendance software that is designed to track your employee attendance is a great way of managing this and it also ensures that your time is not used up by implementing new processes and spending all your time managing this processes. Some may even offer other features which are beneficial to other aspects of your business such as calculating the number of hours worked each week to calculate accurate payrolls. This will drastically increase payroll accuracy and save you hours every week. You can schedule jobs and ensure there are no overlaps.

If you were to implement the reward incentives for perfect employee attendance then you will have the ability to run reports based on accurate information to see which employee has maintained their perfect attendance and deserves their reward and award certificate hanging on the wall each month.

